

Demoin Lea		Isset Category Repair	Status ~	Unit # Site	· · · · · · · · · · · · · · · · · · ·	11/2/2022
Inspection Date Asset	Category Unit#	Deficiency Area	Repair Status	Comment Provided	Total Repair	Cost
58353 Monday, October 17, Trucks 2022	2412 White Truck - Lock- Out	Original documents, registration, insurance, journey management plan, drivers licence	closed	Needs cleaning		
57633 Wednesday, October AWP	#21	Hydraulics: check for fluid levels as	corrected	Fluid low	6.53K	
12, 2022 40210 Tuesday, October 11, Track H	loes Cat C-15 Unit	well as leaks on hoses and cylinders Rollers/Sprockets/Idler wheels	closed	Rollers need attention	Total Repair Costs	
2022 56355 Tuesday, October 11, Trucks	#001	Seat belts working for all occupants	amontina	Belts not working	iour repair cost	
2022	Truck - Lock-	Seat peris working for all occupants	processing	beits not working	id category Amo	int Dollars
	0ut #21	Check braking elevate and check	processing	Needs attention	20846 Repairs Parts	1100.00
Click to enter comment	2412 White	drive reduction Mirrors rear view and sides	closed	Mirror Cracked	17674 Repairs Parts 20846 Repairs Labour	600.00 500.00
aick to enter comment	Truck - Lock-	miniory real free and slotes	CORE		24759 Repairs Parts	500.00
	Out 2412 White	Seat belts working for all occupants	closed	seat belt broken	58353 Equipment Purchase	500.00
es: check condition, air pressure, rims, stud bolts and	Truck - Lock- Out				16122 Repairs Parts	450.00
ts	2412 White		closed	Registration not found	52626 Repairs Parts 25287 Repairs Parts	250.00
Satisfactory Condition	Truck - Lock- Out	insurance, journey management plan, drivers licence			37358 Repairs Parts	200.00
Requires Attention	2412 White	Warning triangles, back up alarm,	processing	needs a back up alarm	15733 Repairs Parts 16303 Repairs Parts	165.00
) N/A	Truck - Lock- Out				48560 Equipment	154.00
/ N/A	2412 White Truck - Lock	All workers, managers, visitors or contractors in the shop are wearing	processing	Jason not wearing safety glasses	17530 Labour 16724 Equipment	150.00
Click to enter Comment	Out	required PPE			52627 Repairs Parts	120.00
	2412 White Truck - Lock-		processing	tags missing	18627 Repairs Parts 18828 Repairs Parts	100.00
eventeelle ere enviral and to also a technologie backet	Out	unobstructed access, signage			25508 Repairs Parts	100.00
guardrails are sound and in place. Including basket ains/gates	2412 White	Muster station signed	processing	sign post bent	26223 Labour	100.00
anisigates for	for en				Total	632820
/ Satisfactory condition	dian	Incident Ki	PI Report	Leading Indicators BBO/HID Details	Repair Log	
	tch and mechanical rds-are in good				-	
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Fire extinguisher missing Attac	chments					
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ASSET MANAGEMENT & ANALYTICS

Training Guide



		Isset Category Repair	Status	Unit # Site All	~ 7/8/20	0	
Inspection Date Asset Categ	ry Unit#	Deficiency Area	Repair Status	Comment Provided ·	Total Rep	air Cost	18
58353 Monday, October 17, Trucks 2022	2412 White Truck - Lock-		closed	Needs cleaning			
57633 Wednesday, October AWP	0ut #21	plan, drivers licence Hydraulics: check for fluid levels as		Fluid low	6.53	3K	
12, 2022 40210 Tuesday, October 11, Track Hoes		well as leaks on hoses and cylinders Rollers/Sprockets/Idler wheels	closed	Rollers need attention	Total Repai		
2022 56355 Tuesday, October 11, Trucks 2022	#001 2412 White Truck - Lock-	Seat belts working for all occupants	processing	Belts not working	id category	Amount Dollars	
	Out #21	Check braking elevate and check	processing	Needs attention	20846 Repairs Parts	1100.00	
k to enter comment	2412 White	drive reduction Mirrors rear view and sides	closed	Mirror Cracked	17674 Repairs Parts 20845 Repairs Labour	600.00	
k to enter comment	Truck - Lock- Out		closed		24759 Repairs Parts	500.00	
	2412 White	Seat belts working for all occupants	closed	seat belt broken	58353 Equipment Purchase	500.00	
check condition, air pressure, rims, stud bolts and	Truck - Lock- Out				16122 Repairs Parts 52626 Repairs Parts	450.00 250.00	
	2412 White Truck - Lock-	Original documents, registration, insurance, journey management	closed	Registration not found	25287 Repairs Parts	200.00	
tisfactory Condition	Out	plan, drivers licence			37358 Repairs Parts 15733 Repairs Parts	200.00	
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	Truck - Lock-	contractors in the shop are wearing	processing	Jason not wearing safety glasses	16724 Equipment	126.00	
k to enter Comment	Out 2412 White	required PPE	and a state of the	teas adarias	52627 Repairs Parts	120.00	
	Truck - Lock-	Fire extinguishers - appropriate type, regularly inspected,	processing	tags missing	18627 Repairs Parts 18828 Repairs Parts	100.00	
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Reduce Equipment Downtime, With Asset Management

Decrease the chances of surprise repairs by scheduling and tracking your preventative maintenance plan. Workers complete inspections which are connected to action items/work orders and assets.

Objectives

>> By the end of this training guide, you will have an understanding of:



details on your assets and upload into the system for organization. Access pre-trip and equipment inspections and schedule preventative maintenance Instant action items/work orders/ repair logs from deficiencies to prove compliance.

e

Use Analytics To Track Cost Of Downtime

4

Data is collected and uploaded into your Microsoft PowerBI Dashboard for analysis



Asset Tracking

>> Capture all the details on your assets and upload into the system for organization.

New Asset Definition Name Light Duty Trucks entroms should list asset rv Property is the primary property and will be entromy thanse ef first property is always required. Property Name Property Type Property Type Property Type	Home / Asset Definitions / New						
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Property Name Image: Im	perty is always required.						
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Property Type •	0111(#						
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	Unit #	Potential Identifier? Yes		Potential Identifier? Yes		Potential Identifier? Yes	

- - model, etc.
- Example:
 - Asset Definition Name: Light Duty Trucks
 - First property: Unit #
 - Second Property: Make
 - Third Property: Model
 - Forth Property: Purchase Price
 - Fith Property: VIN
 - ordering at any time.



• Upload asset groups/categories into the system, and choose what properties you want to track such as unit #, serial number, purchase price, make,

• Properties can be edited and rearranged for



Asset Tracking

Reference Documents & Searchable Database



- Upload documents, owner manuals, registration, insurance details and more.
- All equipment inspections and repair information link back to the asset through asset identifiers and work orders. Managers can easily view this information in the field when needed.





Inspections & Scheduler

>> Access Pre-Trip & Equipment Inspections in real-time to dispatch Mechanics.

Contractions Logout		and/or ex- function Switch and mechanical
Equipment Inspections	Click to enter comment	guards are in good condition and properly installed
	Tires: check condition, air pressure, rims, stud bolts and nuts	Platform function test: Satisfactory Condition rotate platform right and
Aerial Platform	Satisfactory Condition Requires Attention	left steering control check, emergency descent controls check
Employee Jane Chambers		Drive forward and V Satisfactory Condition
Created On	Click to enter Comment	
2022-11-02	All guardrails are sound and in place, including basket chains/gates	Check braking elevate Satisfactory Condition and check drive reduction
Site/Location •		
Main Office	Satisfactory Condition Requires Attention	
Location		Attachments
1099 MacDonald Road.	Click to enter Comment	
Asset*	Click to chief conment	0000
#21	* Fire extinguisher on platform	
Hours/Odometer*	Satisfactory Condition	
500	Requires Attention	
Worker Sign On	N∕A	
Jasper Safety -	Fire extinguisher missing	
•	Manufacture's operations manual is stored on the lift	
Third Parties	Satisfactory Condition	Hydraulic system.png
	Requires Attention	Added: November 02, 2022 O
	○ N/A	
	Click to enter Comment	6
		//

- timestamps, signatures and more.
- needed.



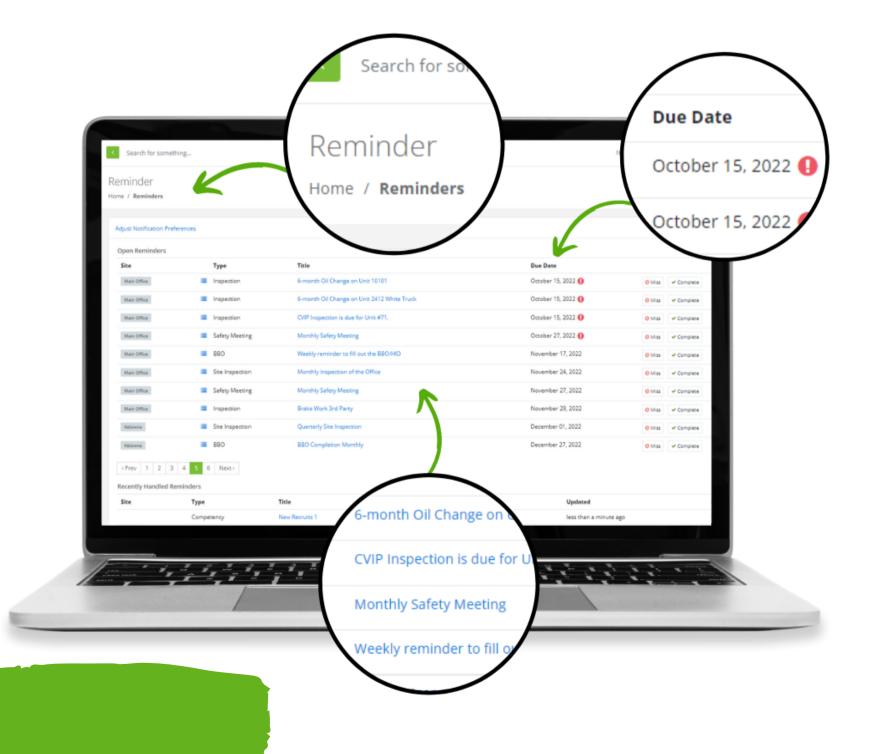
• Equipment Inspections are filled out by the worker with required fields, locations, photos, videos,

- Maintenance technicians and managers can **view** the inspections, get notified immediately of
 - deficiencies, schedule repairs and pull reports as



Inspections & Scheduler

Schedule Inspections to reduce unplanned downtime and fines.



- with **notifications**.



• **Schedule** preventative maintenance and third-party inspections for all your assets.

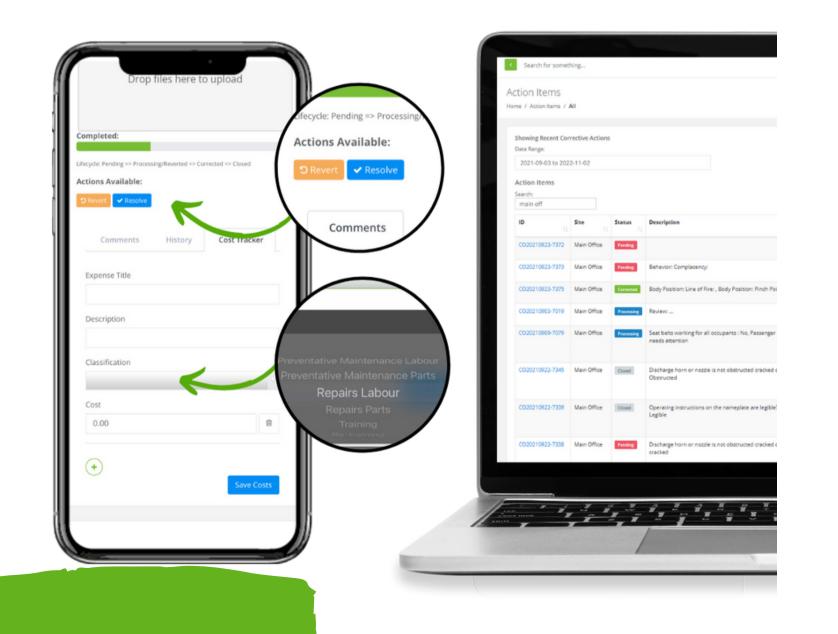
- Assign employees, frequency of service, and
 - frequency of reminders. Workers will be alerted

• Managers can view all reminders and the state of progress in the Reminder tool.



Corrective Actions

>>> Instant Work Orders & Repair Logs to prove Compliance.



- As repairs/deficiencies are reported on equipment inspections, the system workflow produces **instant** work orders for your maintenance team.
- Assign out the Action Item
- Monitor for Progress
- Once a worker completed it, it will come back to you as Completed
- Upon review, Close the Action or Revert for more work to be done.
- Closed

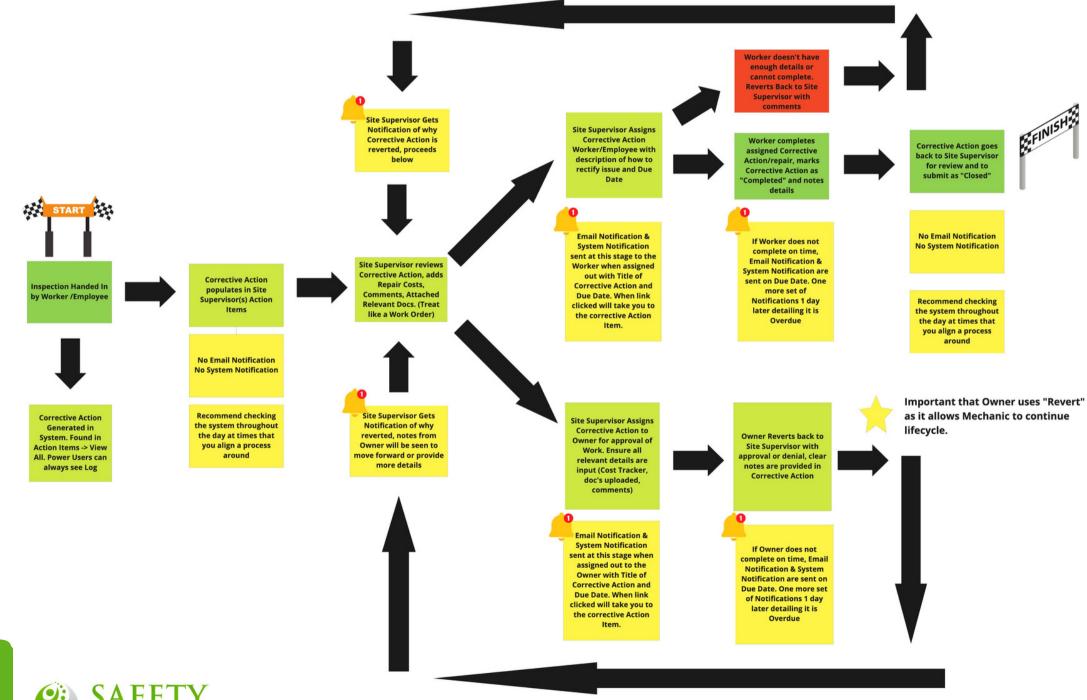


- Worker orders are easy to review and manage by
 - adding comments, documents, images, invoices,
 - and tracking costs such as repair parts and more.

• Lifecycle: Pending -> Processing -> Completed->

Corrective Actions

Corrective Action/Work Order Lifecycle









Use Analytics To Track Cost Of Downtime

Maintenance Reporting Dashboard powered by Microsoft PowerBi



- Your full maintenance history is uploaded into your repair log within Analytics.
- Refreshed overnight for the previous day's data.
- Filter by lo and time.
- View and fi associated.
- Export an excel report at any time for your own analysis.

3 Use Analytics To Guide Your Safety Initiatives

- Filter by location, asset category, unit, repair status
- View and filter each category of Repair Cost and \$



Training Checklist

8 Powerful Features To Assist Your Asset Management



- **Repair Log**





O Asset Tracking Reference Documents **O** Searchable Database **O** Custom Equipment Inspections **O** Action Items / Work Orders O Notifications & Alerts **Maintenance Scheduler**





Visit our Help Center for more articles on how to get started at:

https://www.safetyevolution.com/knowledge

Other questions?

support@safetyevolution.com